

**A FRAMEWORK FOR TRANSPARENCY AUDIT(2024-25)**  
**(DC OFFICE, SEEPZ-SEZ, MUMBAI)**

**1. Organisation and Function:**

Sr. No.	Item	Details of Disclosure
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	<p><b>(i) Name of Boards, Council, Committee etc.:</b></p> <ol style="list-style-type: none"> <li>Board of Approval (BoA) – Constituted under Section 8 of the SEZ Act, 2005 by the Ministry of Commerce &amp; Industry for approval of SEZs and matters requiring Government-level decision.</li> <li>Unit Approval Committee (UAC) – Constituted under Section 14 of the SEZ Act, 2005 for approving units and operational matters within SEZs.</li> <li>SEZ Authority – Constituted under Section 31 of the SEZ Act, 2005 for the management and development of SEZs.</li> </ol>
		<p><b>(ii) Composition:</b></p> <ol style="list-style-type: none"> <li><b>Board of Approval (BoA):</b> Constituted by the Ministry of Commerce &amp; Industry, Government of India. Chaired by the Secretary (Department of Commerce), it includes Development Commissioner of SEZ and representatives from Ministries of Finance, Revenue, Home Affairs, Environment, and other relevant departments.</li> <li><b>Unit Approval Committee (UAC):</b> Chaired by the Development Commissioner, SEEPZ-SEZ. Members include: <ul style="list-style-type: none"> <li>Joint/Deputy Development Commissioner</li> <li>Specified Officer (Customs)</li> <li>Nominees from Income Tax, State Government, and other concerned agencies as required under Rule 13 of the SEZ Rules, 2006.</li> </ul> </li> <li><b>SEZ Authority:</b> Constituted under Section 31 of the SEZ Act, 2005. Composition includes: <ul style="list-style-type: none"> <li>Development Commissioner as Chairperson</li> <li>Two officers of the Central Government</li> <li>Two entrepreneurs/unit holders from SEEPZ-SEZ</li> </ul> </li> </ol>
		<p><b>(iii) Dates from which constituted:</b> Constituted as per provisions of the SEZ Act, 2005; SEZ Rules, 2006; and SEZ Authority Rules, 2009, with</p>

		<p>respective bodies established from the dates these regulations came into effect.</p> <p><b>(iv) Term/Tenure:</b></p> <ol style="list-style-type: none"> <li><b>SEZ Authority Members (non ex-officio):</b> Two years, not eligible for immediate re-nomination (as per SEZ Authority Rules, 2009).</li> <li><b>Board of Approval and UAC:</b> Continuing bodies with members serving as per their official designations; no fixed tenure.</li> </ol> <p><b>(v) Powers and functions:</b></p> <p><b>A. Board of Approval (BoA):</b>As per Section 9(2) of the SEZ Act, 2005, the BoA is empowered to:</p> <ol style="list-style-type: none"> <li>Grant, reject, or modify proposals for establishment of Special Economic Zones (SEZs).</li> <li>Approve authorized operations to be carried out by developers in SEZs.</li> <li>Approve foreign collaborations and Foreign Direct Investment (FDI), including investment by persons resident outside India, for development, operation, and maintenance in SEZs (except where exempted by law or Government).</li> <li>Approve, reject, or modify proposals for infrastructure facilities in SEZs.</li> <li>Grant industrial licenses under the Industries (Development and Regulation) Act, 1951, for units proposed within SEZs.</li> <li>Suspend Letters of Approval and appoint Administrators under Section 10(1) of the SEZ Act.</li> <li>Dispose of appeals under Section 15(4) and Section 16(4) of the SEZ Act.</li> <li>Perform other functions as assigned by the Central Government.</li> </ol> <p><b>B. Approval Committee (AC):</b>As per Section 14 of the SEZ Act, 2005 and Rule 17 of the SEZ Rules, 2006, the AC Committee is responsible for:</p> <ol style="list-style-type: none"> <li>Approving proposals for setting up units within the SEZ.</li> <li>Monitoring the performance and compliance of units with SEZ Act, Rules, and conditions of approval.</li> <li>Granting extension of Letter of Approval and other operational approvals to units.</li> <li>Reviewing and deciding matters related to broad-banding, capacity expansion, merger/de-merger of units, change in constitution, etc.</li> <li>Taking action for violation of SEZ Rules and recommending cancellation of approvals where necessary.</li> <li>Considering applications related to debonding, exit from SEZ, and recommending proposals to the BoA where required.</li> </ol> <p><b>C. SEZ Authority (as per SEZ Authority Rules, 2009):</b>Constituted under Section 31 of the SEZ Act, 2005, the SEZ Authority is responsible for:</p> <ol style="list-style-type: none"> <li>Managing and developing the Zone efficiently and making it financially viable.</li> </ol>
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		<b>(vi) Whether their meetings are open to the public? No.</b>
		<b>(vii) Whether their minutes of the meetings are open to the public? Yes.</b>
		<b>(viii) Place where the minutes if open to the public are available? YES</b> AC Committee and SEEPZ Authority Minutes available at <a href="https://seepz.gov.in">https://seepz.gov.in</a> and BOA minutes at <a href="https://sezindia.gov.in/board-of-approval/boa-minutes">https://sezindia.gov.in/board-of-approval/boa-minutes</a>