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**AGENDA FOR THE FIRST MEETING OF THE SEEPZ SEZ
AUTHORITY SCHEDULED TO BE HELD ON
19TH MAY, 2009 AT 04:00 P.M.**

1. Brief note on constitution of the Authority.
2. Action taken for opening a current account in a nationalized bank in the name of the Authority
3. Garbage Contract for 2009-10
4. House keeping contract for 2009-10
5. Filling up the vacant posts of Security staff
6. M & R works
7. Providing anti-terrorist Crash Barriers at all entrance gates.
8. Any other matter with the permission of Chair-person

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AGENDA ITEM NO. 1 : BRIEF NOTE ON CONSTITUTION OF THE AUTHORITY

The Ministry of Commerce & Industry, Govt. of India have vide Notification No. S.O. 2320(E), dtd. 01st October, 2008 brought into effect provisions of Sections 31 to 41 of the SEZ Act, 2005 w.e.f. 01.10.2008. The Ministry has also issued Notification dtd. 27.02.2009 constituting the SEEPZ SEZ Authority.

In terms of Sections 34 of the SEZ Act, 2005, the following functions have been assigned to the Authority :

1. Subject to the provision of this Act, it shall be the duty of each Authority to undertake such measures as it thinks fit for the development, operation and management of the SEZ for which it is constituted.
2. Without prejudice to the generality of the provision of the sub-section (1), the measures referred to therein may provide for –
 - (a) the development of infrastructure in the SEZ
 - (b) promoting exports from the SEZ
 - (c) reviewing the function and performance of the SEZ
 - (d) levy user or service charges or fees or rent for the use of properties belonging to the Authority.
 - (e) Performing such other functions as may be prescribed.

AGENDA ITEM NO. 2 – ACTION TAKEN FOR OPENING A CURRENT ACCOUNT IN THE NATIONALISED BANK IN THE NAME OF THE AUTHORITY.

Subsequent to issuance of Notification dtd.27.02.2009 of MoC&I constituting SEEPZ SEZ Authority, a Current Account No. 3075552003-0 has been opened in terms of Section 36 of the SEZ Act, in the State Bank of India, SEEPZ SEZ Branch for remittance of Lease Rent and Service Charges.

AGENDA ITEM NO. 3 - GARBAGE CONTRACT FOR 2009-10

There are nearly, 300 units operating in SEEPZ SEZ. The Garbage Contract is awarded on Annual Basis. The MIDC, which is the agency assigned for awarding Garbage Contract, have expressed their inability to continue the arrangement of awarding the garbage contract for the 2009-10 onwards. Therefore, SEEPZ SEZ has directly advertised the tender notice on 28.03.2009. In response to the said advertisement only two (2) tenders were received and the amount quoted in both were far below the reserved price. The Tender Committee has therefore recommended re-advertisement of tender, which is in the process.

The present arrangement for removal of wet garbage is through BMC. As regards, dry garbage, since finalization of annual tender is likely to take time, the MIDC have been inviting short-period tenders for clearance of dry garbage. The MIDC have informed that they will be able to continue the present short period

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tender arrangement only upto 31.05.2009. It is therefore necessary to make alternate arrangement for removal dry garbage on short period tender basis till finalization of the annual garbage contract.

AGENDA ITEM NO. 4 – HOUSE KEEPING CONTRACT FOR 2009-10

At present, MIDC is the agency who has been assigned the work of appointing House Keeping Contractor. Since, the Authority has been assigned the functions of Development, Operation and Management of SEZ, it is proposed that tenders for housekeeping contract may be called for directly by the Authority.

AGENDA ITEM NO. 5 - FILLING UP THE VACANT POSTS OF SECURITY STAFF

The sanctioned strength of SEEPZ Security wing is as follows :

Sr. No.	Name of the post	Sanctioned strength	In position	Vacant
1	Security Officer	1	1	--
2	Astt. Security Officer – Gr. I	4	1	3
3	Astt. Security Officer – Gr. II	2	2	--
4	Head Security Guard	3	3	
5	Sr. Security Guard	4	4	
6	Security Guards	50	48	2

As regards the vacancies of ASO – Gr I, the same was advertised in the Employment News and two candidates have been shortlisted. Both the candidates are ex-serviceman. Since the notified Recruitment Rules for the post stipulates that in the case of appointment of ex-serviceman, concurrence of UPSC is required, the matter has been taken up with MoC&I, who have referred the matter for concurrence of the UPSC.

As regards the two vacancies of Security Guard (Gr. D), it may be stated that as per the Work Study recommendations of February, 2008, Gr. D posts are to be filled on outsourcing basis

AGENDA ITEM NO. 6 - M & R WORKS

Since inception of the Zone, MIDC is the construction and maintenance agency for utilities in SEEPZ SEZ. Accordingly, MIDC has been attending the M&R works in respect of SEEPZ complex as well as SEEPZ Staff Qtrs. on deposit basis. The fund for meeting the maintenance expenditure is allocated by the Ministry from the Annual budget. MIDC has a maintenance wing in SEEPZ SEZ comprising the Dy. Engineer, Asstt. Engineers and other Technical staff and helpers.

AGENDA ITEM NO. 7 - Anti-Terrorist Crash Barriers

SEEPZ-SEZ is one of the sensitive installation in Mumbai since 1997 as per the report received from Mumbai Police Authority from time to time. Security measures have been reviewed from time to time and 29 Private Security Guards have been deployed in addition to the existing security staff. In order to modernized the security system, Ministry has approved installation of Electronic Surveillance System under the ASIDE Scheme. In addition to this, Zone Admn. has also asked MIDC to provide anti-terrorist Crash Barriers at all entrance Gates of SEEPZ-SEZ from safety point of view for which the estimated cost is Rs.246.18 Lakhs.

The proposal is submitted to the Authority for consideration.
